

Canon McMillan School District

Safety Meeting Minutes

Thursday, January 12, 2012

9:30 a.m.

I. Call to Order

The meeting was called to order by Mr. Lucas at 9:35 a.m.

II. Roll Call

Donna Barca

Linda Camerson

Scott Chambers

Michael Daniels

Karen Dorgan

Matt Harding

Randy Huddart

Cindy Karner

Bob Kleinhans

Steve Lucas

Joni Mansmann

Jenn Morgan

Tacy Ross

Melissa Schad

III. Review/Approval of Last Meeting's Minutes

A motion was made by Mr. Lucas to approve the December, 2011 meeting minutes and was seconded by Mrs. Mansmann and Mr. Harding. Approval is noted.

IV. Chairperson's Report

V. Open Issues

School Zone Flashing Light: Mr. Harding has received an estimate of \$30,000 – \$35,000 cost to install and has contacted Mr. Solobay with the estimate information via email.

Life Counts: Mr. Chambers spoke about a new development, Chapter 10 School Safety, which requires there to be an All Hazard Plan online in order that first responders will have online access to the school's hazard plans, floor plans, evacuate first roster, etc. The deadline to comply with Chapter 10 is July, 2012. Mr. Chambers will be communicating with Life Counts regarding the mandated requirements.

Mr. Harding stated project of drawing floor plan overlays for the Life Counts online system is progressing nicely.

Mrs. Dorgan informed the committee the water leakage issues at Borland Manor and Wylandville Elementary have been repaired by a professional roofing company. The issues should now be resolved.

Flat roofs were discussed in relation to the fact that the Support Facility's roof will soon need work. Mr. Daniels asked Mr. Huddart about the differences in school building roof companies and different types of estimates for repairs. Mr. Huddart discussed and explained roof differences which will drive or reduce the costs involved.

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Mr. Kleinhans is pleased with recent improvements that have been made at First Street School. They include two new entrance doors, the lower level doors have also been repaired, a drain grate area in the parking lot was repaired, and indoor painting has been done. He also noted that the roof was replaced on an out building at Cecil Elementary which will now be used for storage.

Cafeteria Tables: Mr. Huddart is obtaining RFP's to repair all of the cafeteria tables in the district. Also he has requested an estimate to replace all of the cafeteria tables at First Street School because of the storage issues there. Mr. Huddart will discuss those figures at the next safety committee meeting.

Mr. Huddart has met with a national representative from the company from which the high school cafeteria tables were purchased. He is working to get them replaced at no cost because there is a possible manufacturer's defect with all of them. Further information will be forthcoming.

Mrs. Barca reviewed Work Related Incidents since December's meeting. There were 3 incident reports filed.

Mrs. Barca will email the committee regarding having a new photo taken for the Safety Committee's link on the District's website.

In February, a webinar on Workers' Compensation will be presented by PASBO. Mrs. Mansmann and Mrs. Barca will be attending.

(Walk Through)

Mr. Kleinhans noted the outside ramp at the top level sidewalk is sinking.

Suggestion Box Email: There were no emails submitted. Mr. Chambers suspects possibly there is a technical issue with the inbox since there has not been any correspondence. He will investigate.

VI. New Business

The next meeting will be held at Canonsburg Middle School on February 9, 2012 at 1:30 p.m.

VII. Adjournment

The meeting was adjourned after the building walk through at 10:30 a.m.